



PRIVACY POLICY

We Are Committed to Safeguarding Your Information

In order to better serve your needs, now and in the future, we may ask you to provide us with certain information. We understand that you may be concerned about what we will do with such information – particularly any personal or financial information. We agree that you have a right to know how we will utilize the personal information you provide to us. Therefore, together with our affiliated company, Millikin & Fitton Law Firm, a Legal Professional Association (“Affiliated Company”), we have adopted this Privacy Policy to govern the use and handling of your personal information.

Applicability

This Privacy Policy governs use of the information in which you provide to us. It does not govern the manner in which we may use information we have obtained from any other source, such as information obtained from a public record or from another person or entity.

Type of Information

Depending upon which of our services you are utilizing, the types of nonpublic personal information that we may collect include:

- Information we receive from you on applications, forms and in other communications to us, whether in writing, in person, by telephone or any other means;
- Information about your transactions with us, our affiliated companies, or others;
- Information we receive from a consumer-reporting agency; and
- Information that we may receive from others involved with your transaction, such as the real estate agent or lender.

Use of Information

We request information from you for our own legitimate business purposes and not for the benefit of any nonaffiliated party. Therefore, we will not release your information to nonaffiliated parties except: (1) as necessary for us to provide the product or service you have requested of us; (2) distribution of Settlement Statements during the transaction in accordance with local custom; or (3) as permitted by law. We may, however, store such information indefinitely, including the period after which any customer relationship has ceased. Such information may be used for any internal purpose, such as quality control efforts or customer analysis. We may also provide all of the types of nonpublic personal information listed above to one or more of our affiliated companies. Such affiliated companies include financial service companies, or companies involved in real estate services.

Former Customers

Even after your closing, our Privacy Policy will continue to apply to you.

Confidentiality and Security

We will use our best efforts to ensure that no unauthorized parties have access to any of your information. We restrict access to nonpublic personal information about you to those individuals and entities that need to know that information to provide products or services to you. We will use our best efforts to train and oversee our employees and agents to ensure that your information will be handled responsibly and in accordance with this Privacy Policy. We currently maintain physical, electronic, and procedural safeguards that comply with federal regulations to guard your nonpublic personal information.

Affiliated Company

In connection with your closing with us, the Affiliated Company does **not** provide legal services to you and an attorney-client relationship does **not** exist between you and the Affiliated Company. You are able and have the opportunity to retain your own legal counsel regarding any transaction with us. If the Affiliated Company prepared a deed or other documents for your transaction, it was prepared for and at the request of us and will be paid pursuant to the terms of the purchase contract or local custom.

ACS Title & Closing Services